

MEMBERS' EXTERNAL APPOINTMENTS – SCHEDULE OF ORGANISATIONS

* = no member appointed	*** = recommend belongs in this group	Group 1: Recommend retain	Group 2: To consider (Other routes of communication)	Group 2: To consider (Frequent officer contact)	Group 2: To consider (Funding access)	Group 2: To consider (Premises)	Group 3: Recommend discontinue
Organization	Comments	GROUPS: for strategic reasons/ statutory responsibility/ Service Level Agreement/ constitution of the external body unavoidably requires member representation/ member recommends continued representation	GROUPS: Other routes of communication with local authority or voluntary groups	GROUPS: Frequent Officer contact	GROUPS: Funding access	GROUPS: Premises	GROUPS: Where there has been a chronic lack of contact/ Where the organisation is now defunct/ where the main reason for inviting a representative on to the body relates to a specific time-limited question/where no distinct reason for representation
Accuro (formerly ResCU)*	Sue Sumner at CVS advises that this organisation is active, and she herself is one of directors. It covers West Essex. She considers councillor contact very helpful. Previous representative was Frank Silver,		Consider whether this organisation justifies the appointment There is contact via the CVS. ***		Via Uttlesford Community Partnership Fund, jointly between Uttlesford, PCT and ECC		

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	active contact						
<p>Alzheimers Society Uttlesford Branch</p> <p>Cllr Hicks</p>	<p>CVS This was the chairman's charity chosen by Cllr Alan Rowe.</p>		<p>Consider whether this organisation justifies the appointment – there is contact via CVS</p> <p>***</p>			<p>They sub-lease from CVS at Dunmow Voluntary and Community Centre.</p>	
<p>Arts Council of England*</p>	<p>Its partners include LGA, National Association of LG Arts Officers, Audit Commission and Improvement and Development Agency (according to its website).</p>		<p>Yes</p>				<p>The Local Government Arts Forum fulfils this role. Does Uttlesford fund/require funds for arts projects? If not, what is purpose of retaining appointment to either Arts Council or LGAF?</p> <p>Consider whether this organisation justifies the appointment</p> <p>***</p>
<p>Birchanger Wood Management Committee</p> <p>Cllr Godwin</p>		<p>Cllr Godwin: advises retain</p> <p>***</p>					

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Board of Turpins Indoor Bowling Club (2 appointments) Cllr Ketteridge Cllr Schneider	Cllr Ketteridge: would perhaps question having two representatives on this board, but this fact facilitates covering the monthly meetings	Cllr Ketteridge: advises retain ***		Gaynor Bradley is lead officer		Leases premises adjacent to Lord Butler Leisure Centre from Uttlesford at a sum of £19,800 pa	Cllr Schneider: once skatepark problems resolved, no real requirement for appointment
British Red Cross Society – Essex Branch Cllr Cant	Emergency Response Manager, Martin Garwood is in regular contact with Jason Dear regarding emergency rest centre, etc. Monthly meetings	MP recommends retain as we rely on their advice and assistance in emergency response work ***	Red Cross Emergency Response Manager attends many meetings with local authorities and reports to GO-East quarterly	Jason Dear			
Business Development Services (North West Essex) Cllr Sell	Christina Hayward, Economic Development Manager for Braintree DC advises retaining	Strategically important ***		Roger Harborough			

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	member representation						
Campaign to Protect Rural Essex Cllr Knight	Councillor invited to attend board meetings	Cllr Knight: valuable, as hears planning issues from all over Essex, particularly with regard to obtaining views on airport ***					
Children and Young People's Strategic Partnership Cllr Menell		Alex Stewart: statutory obligation ***					
Citizens' Advice Bureau (Uttlesford) Cllr Howell	Uttlesford makes a significant grant	Uttlesford has a duty to promote community legal services. Cllr Howell: worthwhile, helpful and useful contribution Service Level Agreement ***					

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<p>Committee of the Friends of the Maltings</p> <p>Cllr Clover</p>	<p>Charitable objectives to maintain historic buildings in Dunmow Recent contact, member invited to attend meeting in October but could not do so. There is no constitutional requirement for a district council representative</p>	<p>Cllr Clover: valuable and worthwhile.</p> <p>***</p>					
<p>Council for Voluntary Service</p> <p>Cllr Hicks</p>		<p>Organisation is keen to have support from both officers and member representative</p> <p>Acts as useful conduit with various voluntary bodies</p> <p>***</p>		<p>CVS has requested a dedicated officer</p>	<p>As CVS is facing a £6K shortfall, they are seeking £2K from each of Uttlesford, ECC and PCT.</p>	<p>Lease premises from Uttlesford at Dunmow Voluntary and Community Centre; has asked for an extension of lease and been offered 6 months CVS sub-lets its leased premises to other bodies, management and responsibility for this is entirely</p>	

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						theirs, but the CVS takes the view that the burden of property management justifies officer support	
<p>Crawley Prize Endowment Charity (2 appointments)</p> <p>Cllr Loughlin</p> <p>Cllr Chambers</p>	<p>This is the Adams Harrison Lettice Martin Trust of 1893. It meets only 4 yearly.</p>	<p>Obligatory for ward members concerned as endowments benefit those living in the ward</p> <p>***</p>					
<p>Crossroads Care Attendant Scheme</p> <p>Cllr Godwin</p>	<p>Cllr Godwin: discussing amalgamation with Chelmsford</p>	<p>Cllr Godwin: keep a watching brief, as issues for Uttlesford</p> <p>***</p>					
<p>Dame Johane Bradbury's School*</p> <p>Gerald Ellison</p>	<p>Geoff Ellison, Bursar of The Perse school has agreed to be appointed on Uttlesford's</p>						<p>MP: if no nexus with the council, why ask that individual to represent us?</p> <p>Mr Ellison: if Uttlesford wished to dispense with</p>

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	<p>behalf until 2009. SW Town Council appoints a governor (Alfred Day), and there are 2 other governors appointed from charities. Where the bodies have not got anyone who can stand, an approach is made to see if another individual can take it on.</p>						<p>the appointment, it could, although there has been a historical connection. Eastern Orchestral Board – now Orchestras United</p> <p>***</p>
<p>Dunmow Day Centre Management Committee</p> <p>Cllr Cant</p>	<p>Michael Perry: this is a necessary appointment</p>	<p>Constitutional requirement of organisation; duty to promote services for the elderly in the district; desirable to provide support to management committee as numerous responsibilities for building and functions such as new licensing laws</p>		<p>Helen Joy/ Ian Brown</p>		<p>Premises owned by Uttlesford,, leased to Day Centre. 50% of their hire charges are paid to Uttelsford. Property management is responsibility of Uttlesford.</p>	

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<p>Dunmow Museum Management Committee</p> <p>Cllr Clover</p>		<p>Constitution 6 c) provides for one nominated representative from Uttlesford</p> <p>Cllr Clover: advises necessary</p> <p>***</p>		<p>Carolyn Wingfield: attends as curatorial adviser, and Museum staff have other contact during the year on a variety of matters, e.g. helping conserve and prepare items for display in Dunmow Museum, occasionally attending private view at the Maltings and liaison on various museum projects. Also attends their AGM in March.</p>	<p>Uttlesford DC currently provides an annual grant to Dunmow Museum of £2,750 on condition that they work towards museum accreditation standards (national scheme for public museums).</p>		
<p>Dunmow Society – Executive</p>	<p>MP: what is the distinction</p>	<p>Small group, no formal requirement</p>			<p>No funding</p>		

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<p>Committee Cllr Hicks</p>	<p>between this and the DTSG? If we do not need to be on it, why continue? Although where there is the local connection, would probably be grounds for retaining</p>	<p>for District Council involvement, but appreciate the recognition ***</p>					
<p>Dunmow Town Strategy Group Cllr Gayler</p>	<p>Bruce Tice: constitution to include one nominated representative from each of Dunmow and District Chamber of Trade & Commerce, Great Dunmow Town Council and Uttlesford "should these bodies so wish"</p>	<p>Cllr Gayler: This is an active group that meets on a monthly basis and actively seeks to promote the well-being of the town. It is currently involved with a number of projects: (please refer to schedule of members' responses ***</p>		<p>Bruce Tice (post due to end in March)/Helen Rodgers</p>			
<p>East of England Regional Assembly Cllr Cheetham</p>		<p>Stratetgic importance ***</p>					

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<p>Eastern Orchestral Board – now Orchestras United</p> <p>Cllr Hudson</p>	<p>Consider whether another body acts as a similar link</p>				<p>*** Cllr Hudson: they run the annual Thaxted Music Festival and UDC has always made some financial contribution for this. If we didn't do this the Thaxted Music Festival would cease. Their funding across the districts seems to be coordinated through ECC. If the AGM is typical they are very frugal and spending as little as possible on members meetings.</p>		

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					The annual running costs seem to be around £1.2m and they have £330k in the bank for the next quarter transferred from the old Eastern Orchestras set up.		
<p>Essex County Strategic Partnership</p> <p>Cllr Ketteridge</p>	<p>Linked to LAA, so potential funding coming to Uttlesford</p>	<p>Strategic importance</p> <p>***</p>					
<p>Essex Cycling Forum*</p>							<p>This body is unlikely still to exist: Cllr Gayler: To my knowledge there has not been a meeting of this group in the last 10 years. I did attend a couple of one-off meetings around 1995-7. However I continue</p>

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							to receive cycling newsletters, which may highlight issues that I can bring to the attention of the council. ***
Essex Local Government Association Cllr Ketteridge Sub Cllr Cheetham		Duty to inform and train members ***					
Essex Sport Cllr Sadler	Gaynor Bradley: now Sport Essex MP: we have a duty to promote health, so need to establish what this body is, and whether we can get on to it.						Comment from Essex Sport former director: Sport Essex has been formally wound up and its role has now been undertaken by Sportessex. Comment from sportessex director: Essex Sport has been wound up completely – it is not a part of sportessex. sportessex is a voluntary organisation with a constitution and currently there are no Councillor representatives on its Boards. ***
Friends of Bridge	Uttlesford has	Necessary					

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<p>End Gardens Cllr Morson</p>	<p>responsibility for managing gardens</p>	<p>connection ***</p>					
<p>Greater Cambridge Partnership Cllr Rolfe (Sub-Cllr)</p>	<p>RH: as a limited liability company in which Uttlesford has a share, we appoint a board member to the company.</p>	<p>Strategic importance Requirement for member on company board ***</p>		<p>Roger Harborough</p>	<p>We part fund.</p>		
<p>Local Government Arts Forum Cllr Bellingham-Smith</p>	<p>Stated aim: to work for the recognition of the arts as an important catalyst for the economic and social regeneration of the region and the role the arts can play in defining the image of the East of England Cllr Bellingham-Smith: no meetings attended. LGAF state that full membership</p>			<p>MP: what do we do in connection with the arts? Do we need it? John Starr: currently we have had programme for sport and art suspended. Consider discontinue? ***</p>			

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	of the LGAF is one councillor and one arts officer from each local authority in the The full membership are consulted on various issues, and also can feed back via their executive.						
Local Government Association – General Assembly Cllr Ketteridge (Sub-Cllr)		Statutory duty to keep members informed and provide access to research and training ***					No contact received
Local Government Association – Rural Commission (2 appointments) Cllr Barker Cllr Howell		Strategic necessity, in view of rural area ***					
Local Government		Strategic necessity, in					

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Association – Rural Community Partnership Cllr Barker (Sub Cllr)		view of rural area ***					
Local Government Information Unit Cllr Mason	Tracy Turner: we subscribe to obtain policy advice; all members can access the website; it could be discontinued, although the savings would not be significant, and we would probably have to give a year's notice		Consider whether still necessary ***				
Museums in Essex Committee Cllr Eden	Carolyn Wingfield: there is frequent contact on all manner of museum issues and county-wide projects between museum staff and the Essex	Uttlesford has the right to send an elected member to meetings to vote ***		Carolyn Wingfield: officers also usually attend meetings, but only members vote			

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	Museum Development officers . . . an active countrywide forum for all museums in Essex						
National Housing and Town Planning Council Eastern Region Council : Now ROOM@RTPI Cllr Cheetham (Sub-Cllr Cant)	The NHTPC is now part of ROOM@RTPI	Retain ***		Roger Harborough			
Old Manse Home Community Support Group Cllr Gower	Provides residential care for children.					Not Uttlesford property	Lack of contact Performs a social services function which is not a district council function. ***
Saffron Walden Age Concern (2 appointments) Cllr Perry							Now closed down according to CVS ***

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<p>Saffron Walden Arts Trust Cllr Chambers</p>	<p>Constitutional requirement of trust, although not legislative</p>	<p>Cllr Chambers: retain ***</p>					
<p>Saffron Walden Cinema Cllr Eden</p>	<p>Cinema management committee requires Uttlesford representative Cllr Eden: The two SW appointments seem appropriate, at this time, as I represent an SW ward</p>	<p>Retain ***</p>					
<p>Saffron Walden Day Centre Management Committee Cllr Rolfe</p>	<p>Michael Perry: this is a necessary appointment</p>	<p>Constitutional requirement of organisation; duty to promote services for the elderly in the district; desirable to provide support to management committee as numerous responsibilities for building and functions</p>		<p>Helen Joy/ Ian Brown</p>		<p>Premises owned by Uttlesford,, leased to Day Centre. 50% of their hire charges are paid to Uttelsford. Property management is responsibility of Uttlesford.</p>	

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		such as new licensing laws ***					
<p>Saffron Walden Initiative Partnership Board Cllr Mason</p>	<p>Bruce Tice: make distinction between SW Partnership Board and SW Initiative. Not legally constituted.. Sets and reviews overall aims including Project Officer's work plan and approving budget. Maintains contact with Action for Market Towns and Essex Market Towns Network and accesses information and grants. Representatives from Town and</p>	<p>Strategically necessary ***</p>					

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	County Councils, and Saffron Walden Initiative.						
<p>Saffron Walden Museum Society</p> <p>Cllr Eden</p>	<p>Founded the Museum in the early 1830s, still owns the museum buildings and collections.</p> <p>Constitution is likely to be revised again in the near future regarding Heritage Quest Centre application for lottery funding of £1m</p> <p>Cllr Smith: Retain for now: given the nature of the museum, the value of the application, the prestige to Saffron Walden, there should be a representative</p>	<p>Constitution was revised in 2006: provides for a place on the management committee for one member from Uttlesford</p> <p>As a registered charity the Society is the body through which fund-raising takes place</p> <p>***</p>		Carolyn Wingfield		Management agreement and lease between Uttlesford and the Society	

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	from SW Town. After application determined no need for Uttelsford and our input would be minimal thereafter.						
Stansted Airport Community Trust Cllr C Dean		Requirement under s.106 agreements and airport trust deed ***					
Stansted Airport Consultative Committee – Noise & Track Keeping Working Group Cllr Cheetham Sub-Cllr Wilcock		Strategically important ***					
Stansted Day Centre Management Committee Cllr C Dean		Constitutional requirement of organisation; duty to promote services for the elderly in the district; desirable to provide support to		Helen Joy/Ian Brown		Premises owned by Uttlesford,, leased to Day Centre. 50% of their hire charges are paid to Uttelsford.	

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		management committee as numerous responsibilities for building and functions such as new licensing laws ***				Property management is responsibility of Uttlesford.	
Strategic Aviation Special Interest Group Cllr Cheetham (Sub Cllr Wilcock)		Strategically important ***					
Supporting People Essex Commissioning Body Cllr Chamberlain	Funding has been cut by 5% this year Cllr Chamberlain: the operation of the Supporting People financial regime is extremely complex	Essential as the council obtains, indirectly, financial benefits from this body: strategically necessary for funding ***					
Takeley Day Centre		Constitutional requirement of		Helen Joy/Ian Brown		Premises owned by Uttlesford,,	

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<p>Management Committee</p> <p>Cllr Cheetham</p>		<p>organisation; duty to promote services for the elderly in the district; desirable to provide support to management committee as numerous responsibilities for building and functions such as new licensing laws</p> <p>***</p>				<p>leased to Day Centre. 50% of their hire charges are paid to Uttlesford. Property management is responsibility of Uttlesford.</p>	
<p>Thaxted Day Centre Management Committee</p> <p>Cllr Wattebot</p>		<p>Constitutional requirement of organisation; duty to promote services for the elderly in the district; desirable to provide support to management committee as numerous responsibilities for building and functions such as new licensing laws</p> <p>***</p>		<p>Helen Joy/Ian Brown</p>		<p>Premises owned by Uttlesford,, leased to Day Centre. 50% of their hire charges are paid to Uttlesford. Property management is responsibility of Uttlesford.</p>	
<p>Thaxted Guildhall</p>	<p>Alex Stewart:</p>	<p>Uttlesford initiative</p>					

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Management Committee (2 appointments) Cllr Foley Cllr Wattebot	report to Community and Leisure Committee in Sept 2004 awarded funds of £4,500 for 3 years, so due to come up again	***					
Uttlesford Buffy Bus Association (2 appointments) Cllr Menell Cllr Schneider	Objects: educational and provision of leisure time occupation in the interests of social welfare of pre-school children	Constitution requires 2 UDC reps – one of which can be an officer			Funding through CYPSP and UCPF; applies for ad hoc grant aid ***		
Uttlesford Carers Cllr Bellingham-Smith	Jim Gemmell of Uttlesford Carers: appreciated Cllr Hughes, they themselves contacted Uttlesford to ask for another representative	No constitutional requirement	Organization values councillor representation; however, Michael Perry: if performing a social services function, this is not a district council function ***		Funded through UCPF	Based at UCVS premises	
Uttlesford		Statutory			Funding from		

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Community Safety Action Team Cllr Hicks		responsibility			Safer & Stronger Communities & partner contributions		
Uttlesford Community Support Group Cllr Menell	Cllr Menell: whilst initial view was that as long as officers are able to attend – on reflection, this is useful as a conduit to members, as a “twig” of CSAT team.	Statutory responsibility under Crime and Disorder Act 1998 (as amended 2006) ***			Funded from pooled funds allocated to CSAT		
Uttlesford Community Road Safety Sub-Group Cllr Bellingham-Smith		Statutory responsibility under Crime and Disorder Act 1998 (as amended 2006) ***					
Uttlesford Community Youth Initiatives Working Group (2 appointments) Cllr Sherer		Established CYPSP sub-group; statutory responsibility under “Every Child Matters” ***			Direct council funding plus applies for external funding from CYPSP.		

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Cllr Wilcock							
<p>Uttlesford Community Alcohol and Drugs Strategy Group</p> <p>Cllr Sadler</p>	<p>Alex Stewart: Uttlesford Community Support Group.</p>	<p>Statutory duty under Crime and Disorder Act</p> <p>***</p>					
<p>Uttlesford Community Travel</p> <p>Cllr Wilcock</p>	<p>Cllr Wilcock: would support continued involvement with this organisation, and there may be more benefit to extending the service in a rural area. This is a reasonable use of time to represent the council. Benefit in understanding the rural community transport scenario and to ensure that the grants given by UDC are being</p>	<p>Alex Stewart: Service level agreement</p>		<p>Cllr Wilcock: officer and member both attend – could be reduced to one only.</p> <p>***</p>	<p>£30K revenue and £12K capital funding on annual basis for provision of hospital link, etc</p>		

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	effectively used for the benefit of Community Transport in Uttlesford						
<p>Uttlesford Futures</p> <p>Cllr Menell</p> <p>Cllr Chamberlain</p>	<p>There are a number of Uttlesford councillors on this body.</p> <p>Receives funding of approximately £50K – responsible for strategic vision of district in conjunction with statutory and non statutory partners</p>	<p>Cllr Chamberlain: there is a need for Council to be part of this partnership to promote joint working etc; allows partnership thinking and working (possibly).</p> <p>***</p>					
<p>Uttlesford Over Sixties Association</p> <p>Cllr Ketteridge</p>		<p>Recommends continue</p> <p>***</p>					
<p>Uttlesford Police and Community Consultative Group (2 appointments)</p>		<p>Statutory duty under Crime and Disorder Act</p> <p>***</p>					

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Cllr Clover Cllr Barker							
Waste Management Advisory Board Cllr Barker Sub-Cllr Sherer		Obligatory appointment ***					
West Essex Primary Care Trust Cllr Menell	Cllr Menell: representative has no speaking rights. Since new PCT set up, no constitutional requirement for Uttlesford to send a representative other than as a member of the public. Concern that West Essex PCT do not wish any public involvement – so far not offered any opportunity to participate or ask any questions.	Statutory duty: retain appointment					

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<p>West Essex Highways Panel Cllr Salmon</p>		<p>Strategically helpful ***</p>					